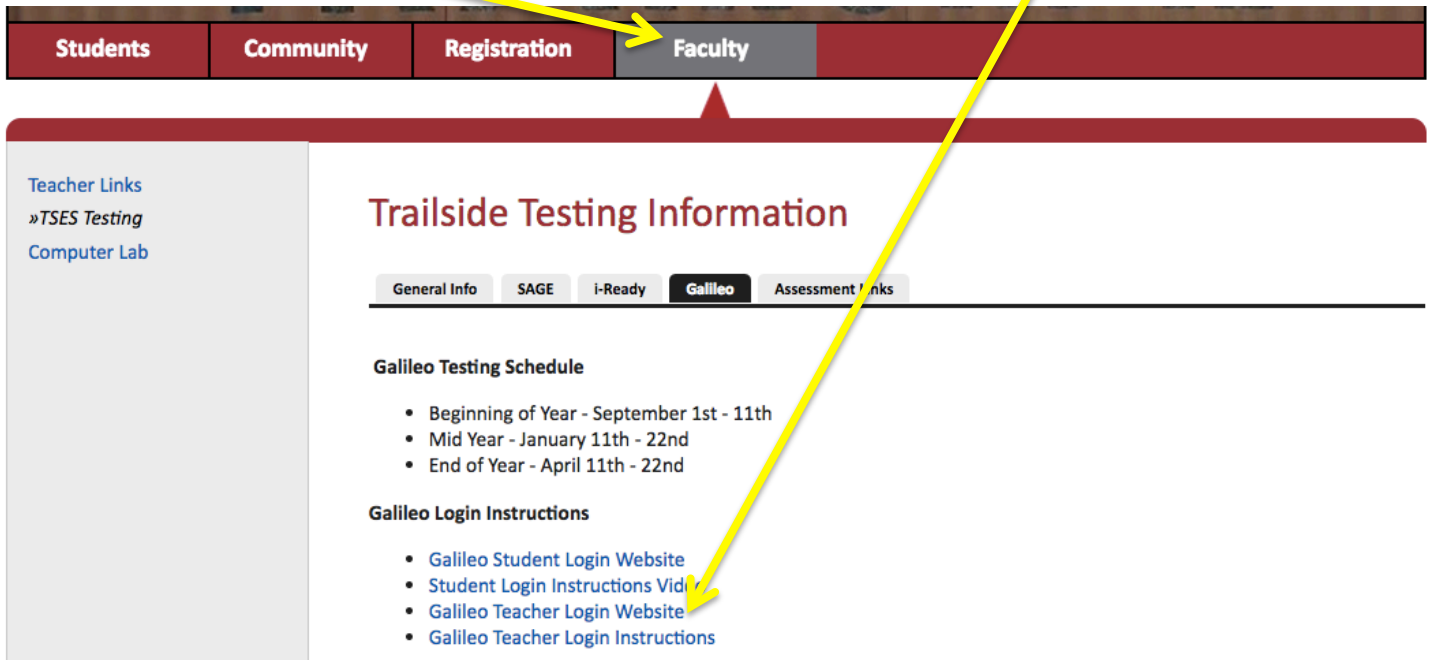


How To – Monitor Galileo Testing

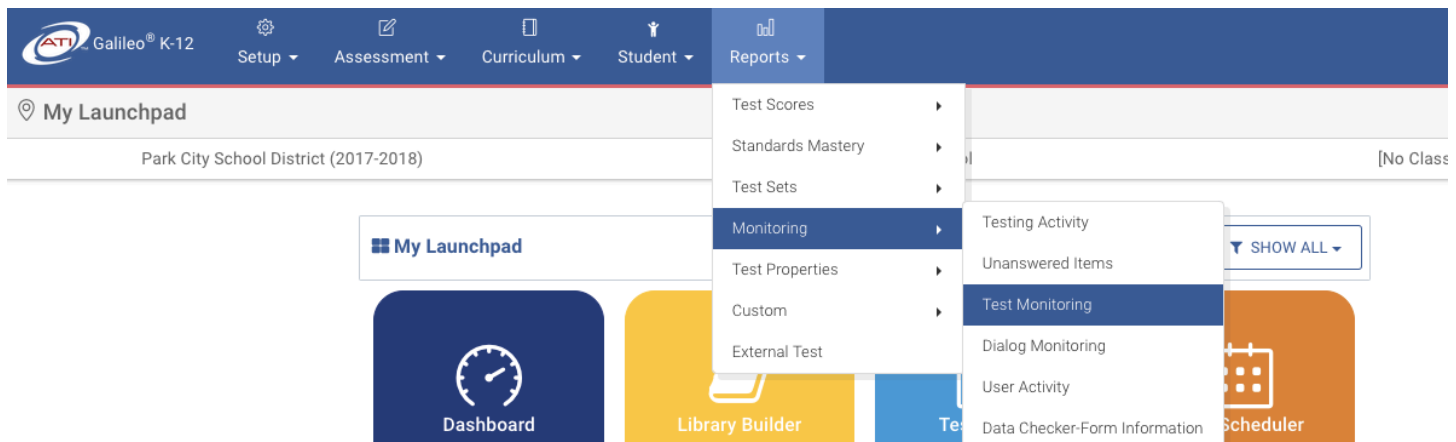
If you would like to monitor your students while they are taking the Galileo test, please follow the instructions outlined below.

- 1) Go to the Galileo Teacher login page located on the **TSES Homepage** → **Faculty tab** → **TSES Testing** → **Galileo tab** → **Galileo Teacher Login Website**



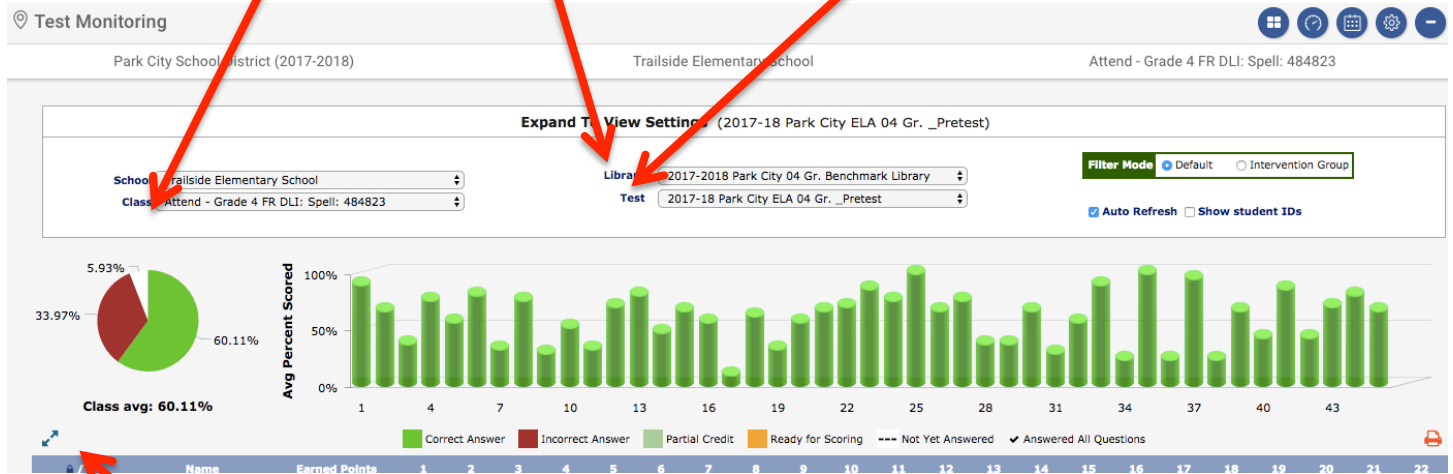
The screenshot shows the TSES Homepage with the Faculty tab selected. The main content area is titled "Trailside Testing Information" and has tabs for General Info, SAGE, i-Ready, Galileo, and Assessment Links. Under the Galileo tab, there is a "Galileo Testing Schedule" section with three bullet points: "Beginning of Year - September 1st - 11th", "Mid Year - January 11th - 22nd", and "End of Year - April 11th - 22nd". Below that is a "Galileo Login Instructions" section with four bullet points: "Galileo Student Login Website", "Student Login Instructions Video", "Galileo Teacher Login Website", and "Galileo Teacher Login Instructions". A yellow arrow points from the text above to the "Faculty" tab, and another yellow arrow points from the text above to the "Galileo Teacher Login Website" link.

- 2) After logging with your teacher account in Galileo, go to **Reports** → **Monitoring** → **Test Monitoring**



The screenshot shows the Galileo K-12 interface. The top navigation bar includes "Setup", "Assessment", "Curriculum", "Student", and "Reports". The "Reports" menu is open, showing options: "Test Scores", "Standards Mastery", "Test Sets", "Monitoring", "Test Properties", "Custom", and "External Test". The "Monitoring" option is selected, and its sub-menu is open, showing options: "Testing Activity", "Unanswered Items", "Test Monitoring", "Dialog Monitoring", "User Activity", and "Data Checker-Form Information". The "Test Monitoring" option is highlighted. Below the navigation bar, there is a "My Launchpad" section with a "Dashboard" icon and a "Library Builder" icon.

3) Enter your **Class name**, **Grade level Library**, and **Test** that the students are taking.



In the test results window, you can see a list of your students and how they answered each question on the test. (The window can be expanded by clicking on the **double arrows** in the upper left corner of the student list.)

You can use this to monitor students who may have taken the test too quickly or students who have skipped over questions. Pay particular attention to the unanswered questions because this can bring down the overall class average. It is recommended that they go back and use their best guess if they have to.